

Midtown Neighborhood Association

Creating a strong community and a clean, safe and thriving neighborhood through partnerships

P.O. Box 162555
Sacramento, CA 95816-2555
916-704-4063
Email: info@midtownsac.org
www.midtownsac.org



Agenda Board of Directors

Date and Time: Wednesday, July 13, from 6 p.m. to 8 p.m.

Location: 919 20th Street (Midtown Business Association)

Time	Duration	Topic	Presenter
6:00	5 min.	Welcome and introductions	
REGULAR UPDATES			
6:05	10 min.	Sacramento Police Department	Lt. Adam Green
6:15	10 min.	Sacramento Fire Department	Chief Walt White
6:25	10 min.	Senator Richard Pan's Office	Jenny Bach
6:35	10 min.	Councilmember Steve Hansen's Office	
COMMUNITY PRESENTATIONS			
6:45	10 min.	Transition Streets (see attachments)	Richard Lentz
COMMUNITY			
6:55	5 min.	Member/community comments for items not on agenda	
BOARD BUSINESS			
7:00	5 min.	Consent Calendar (minutes/treasurer's report/budget/nonprofit filing/bylaw status: see attachments)	
DISCUSSION & INFORMATIONAL ITEMS			
7:05	5 min.	Trees	Nancy
ACTION ITEMS			
7:10	10 min.	Board member vacancy (nominees: William Burg and Louis Mirante)	
7:20	5 min.	Meeting length	Nancy
7:25	5 min.	Press Building vote: City staff report for the project; video presentation to Planning Commission ; community letters	
7:30	25 min.	National Night Out	Jessica
BOARD COMMENTS			
7:55	5 min.	MNA board member updates and comments for items not on agenda	
NEXT MEETING: Wednesday, August 10, 2016, at 6 p.m. at Midtown Business Association			

Attachments:

- Attachment 1: Code of Civility
- Attachment 2: Minutes
- Attachment 3: Transition streets
- Attachment 4: Treasurer's report
- Attachment 5: Budget
- Attachment 6: Nonprofit filing/bylaw update/minutes
- Attachment 7: Updates and upcoming events

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MIDTOWN NEIGHBORHOOD ASSOCIATION CODE OF CIVILITY

The Midtown Neighborhood Association seeks to ensure that our business is conducted in a respectful and courteous manner and in a way that generates respect and credibility for our association. Freedom of expression about public matters is a cornerstone of the democratic process. MNA welcomes diverse views and opinions as they relate to the issues before us. For these discussions to be meaningful and effective, we must treat others with respect and dignity. By participating in this meeting, attendees agree to:

1. Conduct themselves in a professional and civil manner at all times by always treating all people present with respect—even during differences of opinion.
2. Show courtesy to others by always turning phones off or to vibrate and not engaging in texting unless directly relevant to the meeting.
3. Not engage in private conversations or talk while another speaker has the floor until recognized by the meeting facilitator to speak.
4. Under no circumstances engage in or threaten to engage in any verbal or physical attack on any other individual.
5. Communicate ideas and points of view clearly, and allow others to do the same without interruption.
6. Not use language that is abusive, threatening, obscene, or slanderous; including profanities, insults, or other disparaging remarks or gestures.
7. Not use derogatory language about an individual's ethnicity, race, sexuality, age, disability, or religion.
8. Take responsibility for one's own actions, and work to find solutions to problems.
9. Abide by MNA meeting procedures and rules to create a safe and effective environment for conducting business.
10. Seek to present information truthfully, and not knowingly misrepresent, mischaracterize, or misquote information received from others.
11. Truly listen and hear other points of view and make the best possible effort to understand the issues before them.
12. Practice the art of being able to disagree without being disagreeable.
13. Be mindful of people's time by limiting comments to 2 minutes.

Attendees who do not conduct themselves in a courteous and respectful manner will be asked to leave the meeting.

MIDTOWN NEIGHBORHOOD ASSOCIATION (MNA)

June 8, 2016

BOARD MEETING MINUTES

Board members present: Angela Tillotson (chair), Danny Yost (vice chair), Matthew Piner (immediate past chair), Jessica Sorensen (substitute secretary), Alicia Doktor, Esteban Heredia, Natalee Vicencia, Aaron Ward, Tim Schmelzer, Nancy Finch, Marshall Stenson, Edward Donaghy. Bill Rothwell (treasurer) and Betsy Rothwell (secretary) present via phone.

Absent: Caity Maple

Meeting called to order by Chair Angela Tillotson at 6:00pm, and brief introductions were completed.

REGULAR REPORTS

- **Sacramento Police Dept. updates:**

- Lt. Adam Green is a new lieutenant at Sac PD, currently assigned to the graveyard shift in our area (Wed-Sat, 7-8pm to 4-5am). All of District 3 (including parts of Midtown) except the Core continues to be managed by Lt. Jason Bassett. Lt. Green has past experience with SWAT and the bike unit.

He reported that auto theft has "skyrocketed," and he will be looking to our group to help bring the most pressing concerns in our area to Sacramento PD's attention. He also reported on the ongoing effort to return 60 stolen bikes (recently recovered in Natomas) to their owners. 10 have been "re-homed," and 50 are unclaimed. Anyone who thinks their bike may be among those recovered can contact the Bike Unit at 916-808-6705 or bikeunit@PD.cityofsacramento.org.

Lt. Adam Green can be contacted at 916-808-4145 or Agreen@pd.cityofsacramento.org. Email is the preferred method of contact.

- **Assemblyman McCarty's updates:**

- Cierra Fischer with Assembly member Kevin McCarty's office reported that the Lower American River Conservancy bill (AB 1716) passed Assembly, and is now going to Senate. She will update us on the bill's progress and related events.

She also commented on tree mortality due to drought. A member questioned whether trees under government watch are being watered appropriately. Cierra will look into it and comment at the next board meeting.

- **Council updates for District 4:**
 - Presenter absent due to a conflicting meeting at Steve Hansen's office.

COMMUNITY PRESENTATIONS:

- **The Press Building:**
 - Sotiris Kolokotronis, of SKK Developments, presented on a building project on 21st & Q St, on the current site of the Sacramento Bee parking garage. It includes 253 rental units (studio, 1-bed, & 2-bed) plus 7,000 sq ft retail space, with 330 bike spaces, and the lower level of the existing parking garage to remain intact for the new residents. There will also be fitness center and community room. The finished building will be 4 stories tall. Construction is expected to begin this year, with completion late 2017 to early 2018.
 - He also presented on a project on 20th St between P St. & R St. That site will host 32 for-sale, detached town homes. The project is scheduled to begin construction in Sep or Oct of this year, with the first homes available for sale in April-May 2017. There will be 2 floor plans available, 1700-1900 sq ft, 3 levels, with a 2-car garage on the ground level.
 - **Press Building Planning Commission Video Presentation (Agenda Item No. 7):**
 - http://sacramento.granicus.com/MediaPlayer.php?view_id=34&clip_id=3819&meta_id=470193
 - **City's staff report on project:**
 - http://sacramento.granicus.com/MetaViewer.php?view_id=34&clip_id=3819&meta_id=470194
 - **Community letters on project:**
 - http://sacramento.granicus.com/MetaViewer.php?view_id=34&clip_id=3819&meta_id=470195
- **2218 Capitol Ave:**
 - Mike Klein, of Klein Properties, presented on the residential property at 2218 Capitol Ave. He is working with Roberta Deering and Don Cox to renovate that property, divide the lot, and build additional housing on the back lot. The 2-story house was originally built between 19th & 20th St. in 1901, and moved to its current site at some point to make room for the railway, so it does not currently sit on its original foundation. Mike Klein plans to lift the house, and add a basement apartment to create a duplex. The upstairs unit will be a 3 bed, 2 bath. The city does not allow a curb cut on Capitol, so the front duplex would have to use street parking. The back properties would have garages.
 - Mike would be happy to show inside and outside of house if contacted. Further questions can be emailed to Mike@KleinProperties.com

- **9 Round Fitness:**

- Paige and Adele with 9 Round Fitness presented on their new location at 19th & P St. They provide a 30-min kickboxing circuit, with workouts changing daily and new circuits starting every 3 min. \$90/month unlimited circuits, plus a one-time \$120 equipment fee.

COMMUNITY:

- Needles have been spotted in vacant lot at 21st & Capitol (next to Kupros). Alicia Doktor suggested contacting Harm Reduction Services (916-456-4849) if needles are found. They can provide containers and help with outreach about safe disposal. Lt. Adam Green will reach out to the owner (Pappas) about possible clean up and increased lighting for safety.
- Garrett Root introduced himself as president of Preservation Sacramento (PreservationSacramento.org), and spoke about the home tour coming up in Elmhurst on Sep 11th.

BOARD BUSINESS:

- Danny Yost (Vice Chair) made a motion to approve the last meeting's minutes. Minutes were approved.
- Bill Rothwell (Treasurer) reported:
 - \$4312.19 in bank account at last meeting
 - +\$42.78 proceeds from 3 new memberships (\$45 minus online service fees)
 - \$4354.97 in account as of 5/31
- Danny Yost (Vice Chair) reported on Marshall School and Jefferson School sites. Letters of interest are being collected on proposed use of properties. A Facilities Committee meeting on the subject is coming up. Members can email Danny for more info (DannyYost@gmail.com)
- Bill Rothwell (Treasurer) also reported on nonprofit 501(c)(3) filing and bylaws revisions. Phil Cunningham, a lawyer, has offered to do all of the paperwork for filing as well as amending and rewriting MNA's bylaws to fit the nonprofit status for \$1,500. Danny Yost (Vice Chair) made a motion to put together a subcommittee (Esteban Heredia, Danny Yost, Tim Schmelzer, Bill Rothwell, Angela Tillotson) to look further into this issue and present at next meeting. The motion was unanimously approved.

STRATEGIC PLAN:

- Alicia Doktor will be working with two volunteers/facilitators (outside of MNA) to put together a strategic plan.

NATIONAL NIGHT OUT:

- Jessica Sorensen will lead a subcommittee with Ed Donaghay and Meeta Lele to plan a block party for National Night Out, along with participating local businesses. Samara Palko (former board member) has coordinated this event

in the past and will assist in acquiring the proper permits. Jessica will report on a full plan and budget at the next meeting.

TREE UPDATE:

- Nancy Finch discussed a tree ordinance that City Council will be voting on in July. As part of Phase III of the R St Corridor improvement project, 27 mature trees will be removed. Nancy will distribute further information to the board via email.

SLACK TRAINING:

- Caity Maple was not present. Slack training postponed until the next meeting.

MEETING ADJOURNED at 8:15 p.m.

Transition Streets

Frequently Asked Questions

1. **What is *Transition Streets*?** Transition Streets is a tried-and-tested, project where neighbors come together with neighbors to implement simple no-cost and low-cost actions. These actions cut household energy use, reduce water and waste, change how we eat and transport ourselves, and strengthen our neighborhoods at the same time.
2. **Where did *Transition Streets* come from?** Transition US has adapted this [award-winning](#) program, originally developed by Transition Town Totnes in England, for use in neighborhoods throughout the U.S.
3. **How does the *Transition Streets* project work?** You, with a handful of your neighbors, get together for seven meetings to read and discuss clear and easy actions from a user-friendly handbook, then take these action ideas home to put into practice. The focus is on low-cost (or no-cost) actions that result in the lowering of both expenses for, and the energy used by, each participating household. The support of your fellow neighbors will help keep you motivated and make the experience pleasurable as well as effective.
4. **What does the *Transition Streets* Handbook curriculum cover?** The curriculum consists of five content chapters (Energy, Food, Water, Waste and Transportation), as well as an introductory chapter and a closing chapter. The five content chapters provide 35 money- and energy-saving actions with clear advice about how to carry each one out. Each Transition Streets chapter pulls together practical resources and tips on changes you can make from reducing water leaks and improving home energy efficiency, to recycling and composting waste, to growing your own food and finding more local sources, to biking and ride-sharing, and it helps you calculate what your current energy use is, how much energy could be reduced, and how much money can be saved.
5. **How much time does the *Transition Streets* project take?** Usually the neighborhood group meets about every 2-4 weeks for 2 hours. You will need to allow for additional time depending on the actions you elect to do. For example it does not take much time to power down various appliances, collect shower water as it heats up, turn off unneeded lights, or buy goods with less packaging. It will take more time to weatherize windows and doors, or plant a small garden. It may also take additional time to plan errands and activities to be completed in a single trip, but this will save you time in the end.
6. **Where do we hold the seven *Transition Streets* sessions?** Those participating may want to take turns hosting a session at their home. Some groups have met in a convenient café or park.

7. **Why do we need *Transition Streets*?** Many people take individual actions to reduce their energy use and their consumption of resources, but is this enough? Others want to make changes, but they don't know how or where to begin. *Transition Streets* provides an empowering format and an enjoyable process for working together to significantly increase individual and collective impacts. And, not only is *Transition Streets* practical, it builds social cohesion. Neighbors gain a profound sense of safety and trust which are important during any emergency or crisis. *Transition Streets* sparks creativity too. People begin to look at gardens differently, imagine their rooftops as potential solar collectors, and come up with resourceful new ways to further support and engage their neighbors.
8. **How many households have participated in *Transition Streets*?** In the UK over 550 households have already participated in this project. In the US, 78 households participated in our initial pilot in early 2015. They were excited to bring *Transition Streets* to the US! Participants of *Transition Streets*:
 1. SAVED MONEY – Households cut their bills by an average of **\$938/year**.
 2. They REDUCED their household **carbon emissions by an average of 1.3 tons!**
 3. And just as importantly, they BUILT COMMUNITY – Neighbors formed a rich social bond that goes well beyond the project.
9. **How do I get my neighbors to participate in *Transition Streets*?** There are many ways to invite your neighbors to participate in *Transition Streets* – you can post fliers around your neighborhood, go door to door, send or hand-deliver invitation letters, host an informational potluck, put an electronic notice on a list serve if you have one (i.e. google/yahoo groups, NextDoor.com), and more. If you go on to the download and preview page, you can access an Outreach Guide with tips on how to invite your neighbors to participate in *Transition Streets*. Some practical implementation tips from pilot groups can also be found in this [**TeleSeminar recording**](#).
10. **What is the evaluation form used for?** The evaluation form helps you to see what changes you are making and helps us track the impact of *Transition Streets* across the US. You will complete the first half of your evaluation during your first meeting, and the second half during your final meeting. One member of your group should collect all the completed evaluation forms during the final meeting and mail them to our office:
Transition US, PO Box 917, Sebastopol, CA 95473.

Learn more: www.transitionstreets.org

In Sacramento County, contact Richard Lentz

richard.lentz@yahoo.com (916) 597-2610

Small Steps to Make Big Changes

Hi, my name is Richard, and I am passionate about reversing the warming trend of our planet. Today, I have some questions for you about it.

How do you respond to global warming? I mean, what are you actually doing? You might ask, well, what can just one person do, anyway?

Here's my take on what we can do:

Yes, we can have an impact, however small, you and me and our neighbors, working together.

We can transform our lives to a more sustainable way of life. Then we teach our children, and their children, to do the same, by example. "A man moves a mountain first by moving small stones." (Attributed to Confucius.)

Learn about *Transition Streets* and take small steps to make big changes.

Transition Streets is a guide for households. The guide walks you through an inventory of how you are using energy and water, and how to make changes so your home becomes more efficient. It includes checklists to use in your own home, to monitor your daily habits. It includes resources to gain more information and assistance in making improvements to your home.

Coming together, as a neighborhood, we talk about how we are currently using energy, and how we can support each other in making changes to improve our energy use – and lower our carbon footprints.

This is good for your pocketbook as well as for the planet.

What do we learn by using *Transition Streets*?

We learn how to help each other make important changes in five areas of our lives:

- 1) Reduce use of gas and electricity
- 2) Save water, and collect rainwater
- 3) Reduce waste, recycle and compost
- 4) Eat locally grown foods, support sustainable agriculture
- 5) Drive and fly less, reducing fossil fuel consumption

You are invited to learn more at a gathering of folks who want to make a difference, and who believe we CAN make a difference.

Contact Richard Lentz at richard.lentz@yahoo.com or (916) 597-2610

Report of the Treasurer of the Sacramento Midtown Neighborhood Association
June 1, 2016 - June 30, 2016

Balance on Hand	\$4,354.97
Receipts	\$ -
	<u>Total Receipts</u> \$ -
Total (Opening Balance plus Total Receipts)	\$ 4,354.97
Disbursements	\$ -
	<u>Total Disbursements</u> \$ -
Balance on Hand on June 30, 2016	\$4,354.97
[opening balance plus total receipts) less total disbursements]	

William Rothwell
Treasurer

Attachment 5

Budget: To be added upon completion

MIDTOWN NEIGHBORHOOD ASSOCIATION (MNA)

July 5, 2016

INCORPORATION COMMITTEE MEETING MINUTES

Board members present: Danny Yost (committee lead), Angela Tillotson, Esteban Heredia, Tim Schmelzer, Bill Rothwell (present via phone).

Absent: Nancy Finch

Committee's purpose: To develop a recommendation to the board about whether to and, if so, how to move forward on filing as a nonprofit, including whether to pay for legal counsel.

Background: A packet of background information from Phil Cunningham, an attorney who gave us some free, preliminary advice on filing as a nonprofit, was emailed prior to the meeting. Based on Mr. Cunningham's initial advice, MNA was filed as an unincorporated association with the Secretary of State and obtained an employer identification number from the IRS so that we could legally open a bank account and accept funds online.

- This committee will explore more options for counsel about incorporation by July 13 as follows:
 - ACTION: Tim will ask his intern studying at UCD Law to inquire about potential pro bono services by July 13.
 - ACTION: Angela will reach out to Councilmember Hansen about potential pro bono services through McGeorge School of Law by July 13.
- Questions about incorporation for counsel:
 - How could incorporation hurt MNA?
 - How should we write bylaws to minimize insurance rates?
 - Should we incorporate as a 501(c)(3) or 501(c)(4) or form two separate organizations?
 - How much could insurance be? One estimate from Bill's firm: \$500-1,000 depending on bylaws, etc.
- Schedule Goal: Recommend to the Board whether to incorporate by August Board Meeting and ask for Board's approval of recommendation and associated plan.
- Schedule Goal: If we recommend to incorporate, revise the bylaws in two phases.
 - First phase: Present revised bylaws at September Board Meeting (per current bylaws, we have to wait to adopt bylaw changes in October), then incorporate right after the board meeting.
 - Second phase: Make more revisions to bylaws based on outcomes of the strategic planning process.

MEETING ADJORNED AT 8:15pm.

Updates and Upcoming Events

Updates and past events

- Angela is working to schedule initial meetings with Strategic Planning subcommittee.
- June 24 was the Neighborhood Coalition meeting. Neighborhood Coalition includes representatives from various neighborhood associations and organizations across Sacramento County. The Coalition is in its early development phase and hopes to address policy issues and function as a forum for idea and information sharing.
- June 29 members of the MNA board met informally with the [19J Project](#) development team. The City staff report will be added to the MNA website. Information on this project has also been posted to MNA's Facebook page.
- June 30 KUBU radio show with Sean Manwaring about Central City Neighborhoods Alliance. The focus was on the role of neighborhood associations in general and the Alliance's partnership on various events and shared issues within the Central City.
- June 30 Railyards meeting was a [joint meeting of the City's Planning and Preservation commissions](#) to discuss the Railyards project. The meeting was held at the Hart Community Center.
- July 1 Sacramento City Unified School District released a [request for proposal](#) for the vacant Jefferson Elementary site at 16th and N streets.
- July 5 MNA Nonprofit filing subcommittee meeting. Meeting minutes are found in Attachment 6.
- July 7 a motion was made by Tim Schmelzer requesting an email vote to comment on the City's proposed ordinance relating to bicycles on the sidewalk. (The item will be a consent calendar item on the July 12 Council meeting.) The vote was to support most of the ordinance but express concerns about child safety and recommend not banning children from sidewalks and recommend that the City Manager's determination be aligned with the Bicycle Master Plan when determining which streets to apply the ordinance. Nine board members voted to support the suggested comments (Jessica Sorensen, Caity Maple, Danny Yost, Matt Piner, Aaron Ward, Marshall Stenson, Betsy Rothwell, Tim Schmelzer and Angela Tillotson). Nancy Finch voted to support banning bikes on sidewalks. Votes were not cast by Bill Rothwell, Natalee Vicencia, Esteban Heredia, and Ed Donaghy.

Upcoming events

- July 14, at 10 a.m., Sacramento City Unified School District is offering tours of Jefferson Elementary. Contact Elena Hankard for more information: Elena-Hankard@scusd.edu or (916) 643-9233
- On July 18 Sacramento Police Department will give a presentation at Transitions Clinic about substance abuse and sex trafficking; the impacts on the victims, the neighborhood, and the options available. The location is 3647 40th Street. 6:30-8:30 pm.

Attachment 7

- July 18 through 23: Sacratomato Week returns in the Sutter District and culminates with a free family-friendly festival at Sutter's Fort on Saturday, July 23rd from 4 to 8 pm. Enjoy tomato dishes and cocktails throughout the week, including our first ever tomato dessert at Paragary's. Full menus [here](#).
- July 21 at 6 p.m. the City of Sacramento Planning and Design Commission will hold a public hearing about the proposed amendments to various sections of the Planning and Development Code, Title 17 of the Sacramento City Code, related to marijuana cultivation. The meeting is in the City Council Commission Hearing Room, Historic City Hall, Second Floor, 915 I Street, Sacramento, CA 95814. The staff report for this item which includes the proposed ordinance will be available on the City of Sacramento website by the close of business on Friday, July 15, 2016. You can view this at www.cityofsacramento.org and click on Meeting Schedule at the bottom right hand side of the page and then choose Planning and Design Commission for July 21, 2016.
- August 2 is [National Night Out](#). MNA will post information about events in the Midtown neighborhood as details are confirmed.
- September 11 will be Preservation Sacramento's [41st Annual Home Tour](#) in the Elmhurst neighborhood. [Tickets](#) are available through the Preservation Sacramento website.