Midtown Neighborhood Association

Our mission is to nurture our livable, vibrant, and evolving Midtown community through respectful collaboration among all classes, identities, and cultures.

Our vision is to make Midtown Sacramento the most healthy, inclusive, and sustainable mixed-use community in America.

P.O. Box 162555 Sacramento, CA 95816-2555 916-704-4063 Email: info@midtownsac.org • www.midtownsac.org



Agenda: Board of Directors

Date and Time: Wednesday, June 14, 2017, at 6:15 p.m.

NOTE LOCATION CHANGE: 1401 21st Street, Unit A (Midtown Association)

The order and estimated time for agenda items are for reference. The board may take items in any order they deem appropriate.

Approx.	Approx.	Торіс	Presenter	
Time	Duration			
6:15	5 min.	Introductions		
REGULAF	UPDATES			
6:20	10 min.	Sacramento Police Department	Lt. Adam Green	
6:30	10 min.	Senator Pan's Office	Marlon Lara	
6:40	10 min.	Councilmember Hansen's Office	Matt Read	
COMMU	NITY PRESE	NTATIONS		
6:50	20 min.	The Cabin http://www.midtownsac.org/development/the-cabin-p17-022	Philip Harvey	
COMMUNITY COMMENTS				
7:10	5 min.	Member/community comments for items not on agenda		
BOARD B	USINESS			
7:15	5 min.	Consent Calendar (minutes/treasurer's report – see		
		attachments 2 and 3) All items listed under the Consent Calendar are		
		considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.		
ACTION I	TEMS			
7:20	5 min.	Coalition Letter to City re: Performance Metrics (see attachment 4)	Angela Tillotson	
7:25	5 min.	2017/18 MNA Budget (see attachment 5)	Jessi Sorensen	
7:30	10 min.	Joint Community Meeting	Danny Yost	
7:40	10 min.	Block Captains (see attachment 6)	Kevin Boll	
DISCUSSION/UPDATES & INFORMATIONAL ITEMS				
7:50	5 min.	National Night Out	Jessi Sorensen	
7:55	5 min.	MNA Board Retreat	Tim Schmelzer	
8:00	5 min.	North 16 th Street Streetscape	Louis Mirante	
BOARD C	OMMENTS			
8:05	5 min.	MNA board updates/comments for items not on agenda		
	NEXT MEE	TING: Wednesday, July 12, 2017, at 6:15 p.m. at Midtown	Association	

Attachments:

Attachment 1: Code of Civility

Attachment 2: Minutes

Attachment 3: Treasurer's Report (to be added upon completion)

Attachment 4: Coalition Letter to City re: Performance Metrics

Attachment 5: 2017/18 MNA Budget

Attachment 6: Block Captain Map

Attachment 7: Last Month's Activity and Upcoming Events

Attachment 8: May Coalition meeting notes

Attachment 1 Midtown Neighborhood Association

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MIDTOWN NEIGHBORHOOD ASSOCIATION CODE OF CIVILITY

The Midtown Neighborhood Association seeks to ensure that our business is conducted in a respectful and courteous manner and in a way that generates respect and credibility for our association. Freedom of expression about public matters is a cornerstone of the democratic process. MNA welcomes diverse views and opinions as they relate to the issues before us. For these discussions to be meaningful and effective, we must treat others with respect and dignity. By participating in this meeting, attendees agree to:

- 1. Conduct themselves in a professional and civil manner at all times by always treating all people present with respect—even during differences of opinion.
- 2. Show courtesy to others by always turning phones off or to vibrate and not engaging in texting unless directly relevant to the meeting.
- 3. Not engage in private conversations or talk while another speaker has the floor until recognized by the meeting facilitator to speak.
- 4. Under no circumstances engage in or threaten to engage in any verbal or physical attack on any other individual.
- 5. Communicate ideas and points of view clearly, and allow others to do the same without interruption.
- 6. Not use language that is abusive, threatening, obscene, or slanderous; including profanities, insults, or other disparaging remarks or gestures.
- 7. Not use derogatory language about an individual's ethnicity, race, sexuality, age, disability, or religion.
- 8. Take responsibility for one's own actions, and work to find solutions to problems.
- 9. Abide by MNA meeting procedures and rules to create a safe and effective environment for conducting business.
- 10. Seek to present information truthfully, and not knowingly misrepresent, mischaracterize, or misquote information received from others.
- 11. Truly listen and hear other points of view and make the best possible effort to understand the issues before them.
- 12. Practice the art of being able to disagree without being disagreeable.
- 13. Be mindful of people's time by limiting comments to 2 minutes.

Attendees who do not conduct themselves in a courteous and respectful manner will be asked to leave the meeting.

Midtown Neighborhood Association (MNA) Regularly Scheduled Board of Directors Meeting May 11, 2017 Minutes

Board Members Present: Angela Tillotson (Chair), Danny Yost (Vice Chair), Gabriela Chavez (Secretary), Jessica Sorensen (Treasurer), Betsy Rothwell, Bill Rothwell, Marshall Stenson, Kevin Boll, Larry Engelhardt Lee, Ryan VanZuylen, Tim Schmelzer, and Nicole Velasquez.

Excused: Louis Mirante, Michael Sayers

Absent: Esteban Heredia

Meeting held at C.O.R.E. Medical Clinic, 2104 Capitol Avenue and called to order by Chair Angela Tillotson, at 6:30 p.m. brief introductions were completed and meeting called to order.

COMMUNITY PARTNER UPDATES

The Sacramento Fire Department, Police Department, Senator Pan's Office, Assemblymember McCarthy's Office, and Councilmember Hansen's Office gave updates.

- Fire Department: Fires at 17th and J auto body shop, 25th and I.
- Police Department:
 - Traffic Enforcement Team: The conversation was centered on ally activation, pedestrian safety, and bike safety.
 - Impact Team: The Impact Team focuses on assisting people experiencing homelessness and collaborates with local organizations.
 - Police Department will share bicycle rules and safety information with the Board to share on the Board's website
- Senator Pan's Office and Assembly McCarthy's Office: Legislative priorities, community takes on AB 1103. AB 1103 would allow bikers approaching a stop sign to make a turn or proceed through the intersection without stopping, unless safety considerations require otherwise.
 - Assemblymember McCarty will have office hours
- **Councilmember Hansen's Office:** Upcoming event, Sunday Street. We run Broadway on Sunday, May 21 from 8 AM to 12 PM.

BOARD BUSINESSES

• Consent Calendar

A motion to approve the Consent Calendar without the Treasurer's report was made by Danny Yost and unanimously approved by voice vote.

• Action Items

A motion to approve the Board retreat for June 17, 2017, from 12 PM to 4 PM with a \$100 budget was made by Danny Yost and unanimously approved by voice vote.

A motion to approve a pilot community meeting between today's date and the next month's meeting was made by Angela Tillotson and unanimously approved by voice vote.

Gaby and Nicole will assist in the preparation and outreach of this event. The purpose of this pilot meeting would be to evaluate if the Board could organize separate community meetings and Board meetings with the goal to have more focus and shorter meetings. Board members would pair, and possibly organize two meetings per year.

A motion to approve a one-time payment of \$125 for MNA to become a member of Impact Foundry, with all MNA board members having access to Impact Foundry resources, with board members being responsible for any additional costs, if they choose to attend training classes, was made by Angela Tillotson and unanimously approved by voice vote.

DISCUSSIONS AND INFORMAL ITEMS

- The Housing and Affordability Committee will prepare a letter regarding the Downtown Specific Plan in which the Board will state that community benefits include affordability, mixed-use projects, street lighting. The Committee will meet on June 6, 2017, at 6:30 PM to draft and approve the letter.
- Midtown resident Sue Mortensen presented information on how to be trained and participate in the "Save the Elms Program."
- Angela Tillotson shared general updates and reminders about the Amgen Tour, for people to renew their "T" Residential Parking Permits before May 31, and that the Alliance meeting notes from the meeting with the Mayor and Councilmember Hanses are on the MNA website.

BOARD COMMENTS/ITEMS NOT ON AGENDA/FOLLOW-UP ITEMS

- Danny Yost will look at traffic data and statistics.
- Danny Yost and Louis will work on bike transportation priorities.
- The Board will review the city's proposed budget.
- Danny will send a doodle poll survey to provide an introductory meeting with the new board members.
- MNA board member Kevin Boll and Midtown resident Clara Smith will work on a plan to increase the Board's presence with the community. Specifically, they will find "captains" in the community who will communicate and report the community's needs and concerns. Kevin presented a tentative map to divide the neighborhood in 14 different zones.

Chair Angela adjourned the meeting at 8:52 PM.

Treasurer's Report of Midtown Neighborhood Association April 1—April 30, 2017

MIDTOWN NEIGHBORHOOD ASSOC.				
Treasurer's Report: 4/17	J		Total Available:	\$4,397.13
PAID TO	PURPOSE		PAYMENT/NOTES	ACTUAL
Board Meetings			-	\$75.00
Betsy Rothwell	Reimbursement: Snacks & Drinks	Withdrawal		\$75.00
Community Meetings				\$0.00
Events				\$0.00
				+
Legal				\$0.00
Community Outreach				\$0.00
Operations				\$18.04
Stripe 4/4	Fees			\$0.74
Stripe 4/5 Stripe 4/6	Fees Fees			\$4.44 \$3.70
Stripe 4/10	Fees			\$0.74
Stripe 4/11	Fees			\$5.32
Stripe 4/12	Fees			\$3.10
				4 0120
			TOTAL:	\$93.04
			Ending Balance:	\$4,304.09

INCOME		
RECEIVED FROM	NOTES	AMOUNT
MEMBERSHIP DUES		\$510.00
Stripe 4/4	Dues x1	\$15.00
Stripe 4/5	Dues x6	\$90.00
Stripe 4/6	Dues x5	\$75.00
Stripe 4/10	Dues x1	\$15.00
Stripe 4/11	Dues x7	\$105.00
Stripe 4/12	Dues x4	\$60.00
Check deposit 4/17	Dues x8	\$120.00
Check deposit 4/20	Dues x2	\$30.00
DONATIONS		\$20.00
Stripe 4/11		\$5.00
Stripe 4/12		\$5.00
Cheack deposit 4/17		\$10.00
	TOTAL INCOME:	\$530.00

Treasurer's Report of Midtown Neighborhood Association May 1—May 31, 2017

MIDTOWN NEIGHBORHOOD ASSOC. Treasurer's Report: 5/17			
PAID TO	PURPOSE	NAVIENT (NOTTO	ACTUAL
	PURPOSE	PAYMENT/NOTES	\$39.27
Board Meetings	Reinsburgenents Canada & Reinla	d	
Betsy Rothwell	Reimbursement: Snacks & Drinks	Check	\$39.27
Community Meetings			\$0.00
Events			\$36.45
24hr Wrist Bands	Pub crawl/membership drive		\$36.45
Legal			\$0.00
Community Outreach			\$0.00
Operations			\$0.00
		TOTAL:	\$75.72
		Ending Balance:	\$4 243 37

INCOME		Starting Balance: \$4,304.09	
RECEIVED FROM	NOTES	AMO	UNT
MEMBERSHIP DUES			\$15.00
Check deposit 5/24	Dues x1		\$15.00
DONATIONS			\$0.00
	TOT	AL INCOME:	\$15.00
			\$13.00
	TOTAL F	FOR MONTH:	\$4,319

DRAFT PROPOSED TEXT Coalition Letter to City re: Performance Metrics

July 1, 2017

Mayor Darrell Steinberg 915 I Street - 5th Floor Sacramento, CA 95814

Re: 2017-2018 Budget Performance Metrics

Dear Mayor Steinberg:

Thank you for hosting City Budget Town Halls in each Council district. During the April 22, 2017, District 5 Budget Town Hall, neighbors asked if the City has metrics for City services to show if they are meeting the community's needs. It was suggested that neighbors draft a performance metrics request to help inform future investments in our community during the budget season. We have consulted with each other to identify priority items to measure.

The initial report should include data from Fiscal Year 2007 to better illustrate service levels the City provided before the Recession. The City should continue to collect and report on these metrics each year before budget town halls to better identify opportunities to improve services or allocate additional resources to departments to better serve the districts and the City. The City should use these metrics to collect and report data, comparing year-over-year trends, creating better transparency in public spending.

We request citywide and council-district specific statistics for Fiscal Years 2015/16 and 2016/17 for the following City Departments:

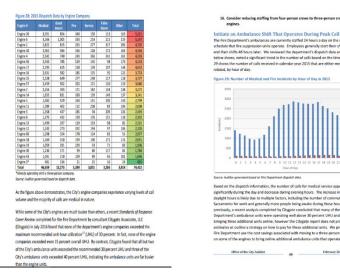
Sacramento Police Department

- Number of total Sworn Officers
- o Crime Statistic categories by neighborhood and Citywide
 - Robbery
 - Rape
 - Assault
 - Arson
 - Burglary
 - Vehicle Burglary
 - All other larcenies
 - Motor vehicle thefts
- Response times by crime categories (high -priority calls vs other crimes) and Citywide compared to best practices response time of a similarly sized city.



Sacramento Fire Department

- o Number of total Sworn Officers
- Response times by category (medical, fire, etc.) compared to best practices response time of a similarly sized city.
- o Number of calls by category and citywide total
- Number of incidents by hour of the day and citywide



Sacramento Parks and Recreation Department

- o The total number of Capital Improvement Project dollars spent
- o The total number of completed CIPs
- o Once funded, the average project time for project completion
- Community Center number of full-time employees and other employees (broken out by center)

Sacramento Code Enforcement

- o Total number of Code Enforcement calls for service by category:
 - Dumping
 - Graffiti
 - Vacant home issues
- o Average time for completion of service request by category

Sacramento Public Works

- List of completed transportation improvements:
 - Sidewalks
 - Curbs and g& Gutters
 - Street landscape
 - Asphalt repair
 - Tree maintenance
 - Infrastructure related to accessing bus stops
- Average frequency of street cleaning by zip code
- Frequency of transportation accidents, including:
 - Cars
 - Bicycles
 - Pedestrians

Attachment 4

311 Service Center

- Number of service requests by category
- o Average time for completion of request by category

City Employment Diversity

 Using eCAPS data, the number of new full-time employee hires in Fiscal Year 2016/17 by gender and ethnicity

Thank you again for hosting the Budget Town Halls. We look forward to working with you to improve transparency and strategic implementation of the City's Budget, and we appreciate you taking the time to consider our proposal.

Sincerely, [Signatures]

2017/18 MNA Budget

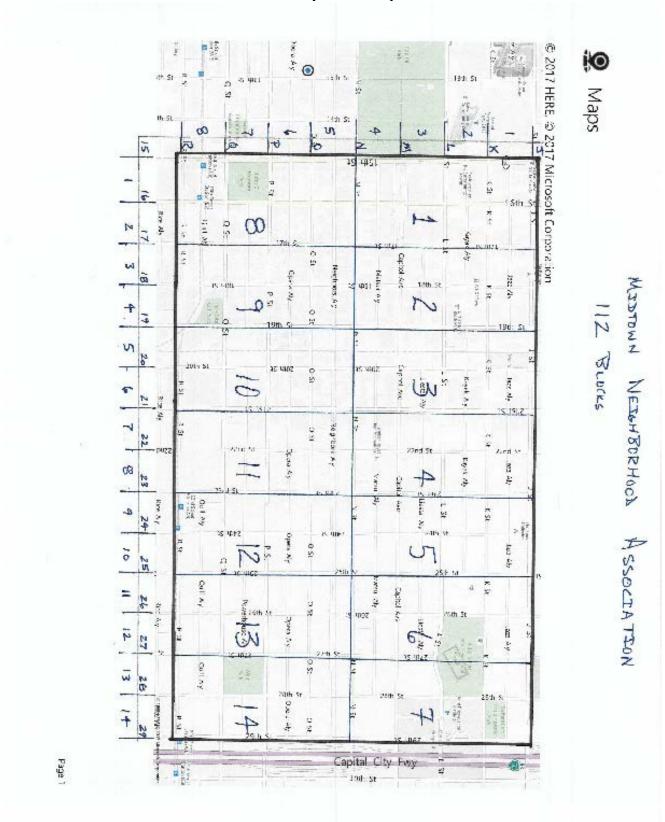
RECEIVED FROM	NOTES	AMOUNT		
ACTUALS				
Starting balance 6/1/17	UPDATE W/ 7/1/17	\$4,243.37		
Member Dues - JULY				
Member Dues - AUG				
Member Dues - SEP				
Member Dues - OCT				
Member Dues - NOV				
Member Dues - DEC				
Member Dues - JAN				
Member Dues - FEB				
Member Dues - MAR				
Member Dues - APR				
Member Dues - MAY				
Member Dues - JUNE				
Donations - JULY				
Donations - AUG				
Donations - SEP				
Donations - OCT				
Donations - NOV				
Donations - DEC				
Donations - JAN				
Donations - FEB				
Donations - MAR				
Donations - APR				
Donations - MAY				
Donations - JUNE				
PROJECTED				
Member Dues	25 new recruits x \$15	\$375.00		
Steve Hansen	Community events (NNO?)	\$500.00		
	TOTAL ESTIMATED INCOME:	\$5,118.37		

Estimated Income

Approved Expenditures

FY 17-18 Working Budget: \$5,118.37

PURPOSE	PAYMENT/NOTES	ESTIMATED
	Approved Budget: \$110	\$110.00
Copies	\$5 x 12 mtgs	\$60.00
Snacks & Drinks	Rely on donations	\$0.00
Misc. supplies		\$50.00
	Approved Budget: \$70	\$70.00
Copies	\$5 x 4 mtgs	\$20.00
Location fees	Rely on donations	\$0.00
Snacks & Drinks	Rely on donations	\$0.00
Misc. supplies		\$50.00
	Approved Budget: \$1,400	\$1,400.00
Banner	Use existing	\$0.00
Community Partner Awards		\$250.00
National Night Out		\$1,000.00
	NEED TO FUND RAISE TO MAKE THIS	
Autumn Event/Holiday Party	HAPPEN	\$0.00
Misc. supplies		\$150.00
	Approved Budget: \$1,500	\$1,500.00
501(c)(3) Incorporation		
counsel		\$1,100.00
Filing - FTB		\$0.00
Filing - IRS		\$400.00
	Approved Budget: \$200	\$200.00
Business cards	Est. Qty 1,500	\$50.00
Door hangers	Est. Qty 250	\$50.00
Gifts & Donations		\$50.00
Misc. supplies		\$50.00
	Approved Budget: \$1,185	\$1,185.00
Email/Google Apps	Annual fee	\$45.00
Insurance	Annual fee	\$750.00
Online membership form	\$25 for three months during elections	\$75.00
P.O. Box	Annual fee	\$70.00
Stripe/PayPal	Estimated fees (based on % of transaction)	\$50.00
Website	Domain	\$20.00
Misc.		\$50.00
	TOTAL:	\$4,340.00
	UNDER/RESERVES FOR 2018:	\$778.37



Block Captains Map

Last Month's Activity and Upcoming Events Prepared June 9, 2017

Last Month's Activity

- May 17, Angela Tillotson attended the Newton Booth Neighborhoods Association monthly meeting.
- May 23, Angela Tillotson, Louis Mirante and Nicole Velasquez attended City Council meeting (budget priorities)
- May 25, Angela Tillotson, Danny Yost, and Nicole Velasquez attended the <u>Community open</u> <u>house</u> for the proposed mixed-use project at 17th and S streets.
- May 26, Angela Tillotson and Nicole Velasquez attended the Midtown Association's quarterly mixer.
- May 26, Angela Tillotson attended the Sacramento Neighborhood Coalition meeting
- May 30, Danny Yost and Louis Mirante attended the City Council meeting.
- May 31, Angela Tillotson, Danny Yost, Jessi Sorensen and Gabriela Chavez met to discuss meeting agenda and officer duties.
- June 6, MNA Affordable housing committee meeting was postponed due to lack of quorum.

Upcoming schedule and events

- June 15, Sacramento Housing Alliance Summer Mixer
- June 17, MNA Board Retreat
- June 17, Carnaval de Verão 2017
- June 17, <u>A Salute to the Coen Brothers</u>
- June 20, <u>City Council meeting</u>
- June 21, Busk 'N' Blues! Celebrate 'Fête de la Musique' at CLARA
- June 22, Midtown Association New Office Open House
- June 22, Planning Commission meeting
- June 23, <u>Neighborhood Coalition meeting</u>
- June 27, <u>City Council meeting</u>
- June 29, Angela Tillotson and Louis Mirante to attend 2017 Planning Academy meet-up
- July 12, MNA monthly Board meeting

Sacramento Neighborhood Coalition Meeting Notes May 26, 2017

Jarrod – Oak Park, Juli – Colonial Village, Sue – SABA, Breathe California, Hagginwood, Russel – Oak Park, DogFight, Ariana, Katie, midtown, Dan Hood - South Land Park, Monte – Tahoe Park, Jane, Angela, Joe-South Land Park, Molly

Question: Do we want a facebook page?

Land Trust update

Ready to start incorporating board, hold elections in August, incorporating board will move forward with filing. Make sure we pull in board members who envision the values we have created for the land trust.

Rose working on bylaws and application page on the website. Dear prospective board member letter (outreach) – get on neighborhood association agenda to discuss the opportunity to be on the board for the community land trust.

August 31st meeting – one year anniversary of the first public open meeting in Oak Park

Work to ensure the incorporating board is diverse and upholds similar values especially where do you stand on our primary value? Working for the benefit of historically non-discriminated groups.

Have volunteers from the coalition – hold workshop to discuss talking points and ensure everyone gives same presentation to neighborhood groups

Short review (similar to convention) so potential board members get an overview of CLT.

ACTION: Schedule training/bootcamp to prepare for promoting CLT (2 weeks)

ACTION: Begin getting on neighborhood association agendas with person presenting TBD

Budget update

More like a Measure U roadshow....pick what thing you want the most ambulance vs. youth job vs. community center. Not detailed to community level.

Discussed creating baseline response times. Set the bar and determine how every neighborhood can reach the bar.

Drafted letter asking for data from previous 5 years (police response times, fire response times, etc) Broken out by neighborhood level/response area.

Boston metrics that update every day – <u>https://www.cityofboston.gov/mayorsdashboard/</u> <u>https://www.boston.gov/cityscore</u>

Decide on mandatory metrics and demand that the city provide those metrics

Joe worked as a fellow in the auditor office. There are many systems but they are not talking to each other. Database broken down by neighborhoods.

Attachment 7

What is goal? Know what to advocate for as neighborhoods. If you have a 5 minute ambulance wait and another neighborhood has a 20 minute wait, the goal is not take from the neighborhood with a shorter time, however the goal is to advocate for a shorter time for the neighborhood at 20 minutes.

Discussion about neighborhood capacity, how to get neighborhoods to get to full capacity.

Advantage of cross platform integration. Push for that to be resolved so departments can work smoother.

Complaint resolution? Some audiences are less likely to complain, so they will not show in a complaint resolution

Gender/race mapping on boards and commissions – more intentional about where recruiting from and which areas are being represented \

If you are in school you have a performance outcome, if you are at work you have a performance outcome, there should be a performance outcome for the city budget. Include in message how this will benefit the city.

ACTION: Send draft letter out to email list and bring to your neighborhood associations to comment

City/Transportation/Traffic – Discussion

Walk audit was done in 2014. Sacramento bike plan Broadway/Stockton/65th not included in map. Tahoe Park, board paid for half. Were told it was feasible. No repairs done. Now told the walk audit is not feasible and that there are no funds to do things.

Broadway/65th intersection where Starbucks

Put counter between 59th and 65th instead of Stockton Blvd and 59th where all of the UC Davis, city traffic is Vision Zero – Walk Sacramento, SABA, and one other

Bike master plan data – data not included because walk audit vs. city going out to survey residents.

Walk Sacramento - power inn alliance association - traffic giving credit

Valley High drive thru traffic concerns -

Transit plan needs to be widened – want people to ride light rail, none of the light rail stations have parking lots, only bikeable and walkable within ¼ mile does not help needs to be a larger distance.

Bus stops should be higher priority than light rail stops, some neighborhoods don't even have light rail

Tried to sit on a committee, however told that public was not invited

Bicycle and pedestrian advisory committee however they don't have any power

Ask: want to have more of a say

LOS (level of service) vs. VMT (vehicle miles traveled)

Attachment 7

Look at project in a bubble vs. all of the other impacts happening

Data for accidents

two year lag on traffic data

people Avoid biking so it does not show up in data, people who almost have been hit also does not show up in data

safe routes to schools – parents said there is no way to let kids walk or bike on Broadway. Fences or cars on corner that are too high, code enforcement came by and issues tickets – work in collaboration,

Need to focus on places where people are getting hit, AND also dangerous intersections that need to be improved

Youtube video – interviews with residents, tape showing accidents, Mclatchy video made by students, stand at intersection (Bruceville & Valley Hi) side streets off of Broadway,

Underfunded for transportation imporvements, not enough money to apply for grants,

Passage of SB 1 and new funds that will be coming in, can funds be used when streets are resurfaced

College Drive - J Street - Sac State - creating a video to explain how to get across

How about bike circles?

ACTION: Connect with Molly at WalkSacramento and ask about helping create a video. Set up interviews. Think about what we are asking for. What do we want to say? Discuss at next meeting. Ask Louis Mirante and Danny Yost.

ACTION: Consider inviting Jennifer to future meeting once we know what to ask for

Solar flash stop crossing - \$11,500 - can we get more

Lack of meaningful partnerships with community departments

- Transportation
- How city engages with neighborhoods
- Light rail crossings (24th and 28th)
- Continuous systemic problems
- Level of service Grade F

Next meeting – June 23rd 6-8PM at Colonial Library

Succession planning

Announcements -

New school superintendent – Hiram Johnson as planning school

Meeting June 7th about central industrial kitchen

SMUD shine grants -

Collaborative action grant -

Compassion Village – E49 – looking for partners to sponsor building tiny homes, located in Del Paso Heights, involvement of 5-10 people for 3 years to mentor homeless person,

Conditional Use Permits – need to watch after they come in to ensure they are sticking to them. Condition of operation (COO) – get zone administrator to watch them and ensure they are followed

Neighborhood association community forum – marijuana cultivation – discuss with applicant – doing due diligence and have to continue doing follow up work afterwards