

# Midtown Neighborhood Association

Our mission is to nurture our livable, vibrant, and evolving Midtown community through respectful collaboration among all classes, identities, and cultures.

Our vision is to make Midtown Sacramento the most healthy, inclusive, and sustainable mixed-use community in America.

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## Agenda: Board of Directors

Date and Time: Thursday, May 11, 2017, at 6:15 p.m.

**NOTE LOCATION CHANGE: 2104 Capitol Avenue (C.O.R.E. Medical Clinic)**

*The order and estimated time for agenda items are for reference. The board may take items in any order they deem appropriate.*

Approx. Time	Approx. Duration	Topic	Presenter
6:15	5 min.	<b>Introductions</b>	
<b>REGULAR UPDATES</b>			
6:20	10 min.	Sacramento Fire Department	
6:30	10 min.	<b>Sacramento Police Department</b>	Lt. Green/Ofc. Casella
6:40	10 min.	<b>Senator Pan's Office</b>	Marlon Lara
6:50	10 min.	<b>Assemblymember McCarty's Office</b>	Lianne Remen
7:00	10 min.	Councilmember Hansen's Office	
<b>COMMUNITY PRESENTATIONS</b>			
		<b>None scheduled this month</b>	
<b>COMMUNITY</b>			
7:10	5 min.	<b>Member/community comments for items not on agenda</b>	
<b>BOARD BUSINESS</b>			
7:15	5 min.	<b>Consent Calendar (minutes/treasurer's report – see attachments 2, 3 and 4)</b> <i>All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.</i>	
<b>DISCUSSION &amp; INFORMATIONAL ITEMS</b>			
7:20	5 min.	<b>Housing/Affordability Committee update</b>	Tim Schmelzer
7:25	5 min.	<b>Updates from the Chair</b>	Angela Tillotson
<b>ACTION ITEMS</b>			
7:30	5 min.	<b><a href="#">Impact Foundry</a> membership</b>	Angela Tillotson
7:35	10 min.	<b>Community Meetings</b>	Angela Tillotson
7:45	10 min.	<b>MNA Board Retreat</b>	Tim Schmelzer
7:55	10 min.	<b>Comment letter on Downtown Specific Plan</b>	Danny Yost
<b>BOARD COMMENTS</b>			
8:05	5 min.	<b>MNA board updates/comments for items not on agenda</b>	
<b>NEXT MEETING: Wednesday, June 14, 2017, at 6:15 p.m. Location to be determined.</b>			

*\*Bold items are confirmed attendance*

*All meetings are conducted according to the MNA Code of Civility*

**Attachments:**

Attachment 1: Code of Civility

Attachment 2: Minutes

Attachment 3: Treasurer's Report

Attachment 4: Reimbursement approval for awards refreshments

Attachment 5: Upcoming events

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### MIDTOWN NEIGHBORHOOD ASSOCIATION CODE OF CIVILITY

The Midtown Neighborhood Association seeks to ensure that our business is conducted in a respectful and courteous manner and in a way that generates respect and credibility for our association. Freedom of expression about public matters is a cornerstone of the democratic process. MNA welcomes diverse views and opinions as they relate to the issues before us. For these discussions to be meaningful and effective, we must treat others with respect and dignity. By participating in this meeting, attendees agree to:

1. Conduct themselves in a professional and civil manner at all times by always treating all people present with respect—even during differences of opinion.
2. Show courtesy to others by always turning phones off or to vibrate and not engaging in texting unless directly relevant to the meeting.
3. Not engage in private conversations or talk while another speaker has the floor until recognized by the meeting facilitator to speak.
4. Under no circumstances engage in or threaten to engage in any verbal or physical attack on any other individual.
5. Communicate ideas and points of view clearly, and allow others to do the same without interruption.
6. Not use language that is abusive, threatening, obscene, or slanderous; including profanities, insults, or other disparaging remarks or gestures.
7. Not use derogatory language about an individual's ethnicity, race, sexuality, age, disability, or religion.
8. Take responsibility for one's own actions, and work to find solutions to problems.
9. Abide by MNA meeting procedures and rules to create a safe and effective environment for conducting business.
10. Seek to present information truthfully, and not knowingly misrepresent, mischaracterize, or misquote information received from others.
11. Truly listen and hear other points of view and make the best possible effort to understand the issues before them.
12. Practice the art of being able to disagree without being disagreeable.
13. Be mindful of people's time by limiting comments to 2 minutes.

*Attendees who do not conduct themselves in a courteous and respectful manner will be asked to leave the meeting.*

**Midtown Neighborhood Association (MNA)**  
**Regularly Scheduled Board of Directors Meeting**  
**April 13, 2017**  
**Minutes**

**Members present:** Angela Tillotson (Chair), Danny Yost (Vice Chair), Bill Rothwell (Treasurer), Betsy Rothwell (Secretary), Louis Mirante, Jessica Sorensen, Esteban Heredia, Larry Engelhardt-Lee, Gabriela Chavez, Marshall Stenson, Kevin Boll, Tim Schmelzer, Nicole Velasquez, and Michael Sayers

**Excused:** Ryan Van Zylan

**6:15-7:30** MNA held its annual [Outstanding Community Partner Awards](#) event with a meet and greet social. MNA Chair, Angela Tillotson, MNA Vice Chair, Danny Yost and Assemblymember Kevin McCarty presented the awards. The 2017 Midtown Neighborhood Association Outstanding Community Partner Award recipients were: The Trade Coffee and Coworking, The Federalist Public House, the City of Sacramento Planning Division, Midtown Association, Oak Park Neighborhood Association, and E. Claire Raley Studios for the Performing Arts.

**Meeting held at Midtown Association office at 919 20th Street and called to order by Chair, Angela Tillotson, at 7:35 p.m. Brief introductions were completed.**

**BOARD BUSINESS**

- **Consent Calendar**

**A motion was made by Danny Yost, to approve the Consent Calendar**, which includes the April Board Meeting Minutes, and the Treasurer's report.

**The motion was unanimously approved by voice vote.**

- **ACTION ITEMS**

- **Board Expectations & Code of Civility:** Angela shared the Board Expectations and Code of Civility that was approved at the last meeting and asked all newly elected members to read and sign the last page. **The signed copies were collected and given to Secretary, Betsy Rothwell.**

- **Select Board Officers:** Angela accepted nominations for the new MNA Directors:
  - **Betsy made a motion** to nominate Jessica Sorensen **for Secretary** and retracted the name which was meant to be **Gabriella Chavez.**
  - **The motion unanimously carried via a show of hands vote.**
  - **Bill made a motion** to nominate **Jessica Sorensen for Treasurer.**
  - **The motion unanimously carried via a show of hands vote.**
  - **Danny made a motion to nominate Angela Tillotson for Chair and Angela stated she would only accept the nomination if Danny Yost agreed to be the Vice-Chair.**
  - **The motion unanimously carried via a show of hands vote.**

- **Newly Elected MNA Directors for the 2017 year are:**
  - **Angela Tillotson-Chair**
  - **Danny Yost-Vice Chair**
  - **Secretary Gabriella Chavez**
  - **Treasurer Jessica Sorensen**
  
- **BOARD COMMENTS:**
  - **Angela shared:**
    - **A suggestion that the board consider attending a retreat to focus on developing a yearly plan and goals for the Association. Tim agreed to take the lead on determining a date, time and place for the board retreat.**
  - **A Membership Drive** was discussed with several ideas brought forth. **Kevin and Nicole agreed to co-chair this effort.**
  - **Angela agreed to send Board email addresses and phone numbers to all board members.**
  - **Social media** (MNA web page, FB, and Next Door) questions were discussed and **Esteban agreed to be the lead.**

**Angela Tillotson, Chair, adjourned the meeting at 8:30 p.m.**

Attachment 3

**Treasurer's Report of Midtown Neighborhood Association  
April 1—April 30, 2017**

*Report will be provided when prepared*

## Reimbursement Approval

Request for final payment for money spent on refreshments for April MNA Outstanding Community Partner Awards. Up to \$75 can be spent without board approval. Betsy was reimbursed \$75 and is **asking for reimbursement of \$39.27** to cover the full amount of \$114.27, which she spent on food, beverages, and plates, cups, napkins.

The receipt for the items purchased was included in Bill's recent submission to Jessi when they transferred treasurer responsibility.

## **Upcoming Events Prepared May 10, 2017**

### **Past events**

- April 18, Jessica Sorensen attended City Council meeting that featured housing workshop
- April 26, Angela Tillotson attended the Fremont Park Activation meeting
- April 26, Angela Tillotson attended the Central City Neighborhood Alliance meeting
- April 27, Angela Tillotson attended the Newton Booth Neighborhoods Association's "Growing Together" Awards event
- April 28, Angela Tillotson attended the monthly Sacramento Neighborhood Coalition meeting
- April 29, Angela Tillotson attended the farewell event for Larry Otten at Italian Importing Company
- May 5, Angela Tillotson met with Sacramento LGBT Community Center Executive Director David Heitsuman to discuss how the two organizations might work together
- May 7, Angela Tillotson, Jessica Sorensen and Gabriela Chavez had an informal officers meeting to check in and catch up
- May 9, Tim Schmelzer hosted the monthly MNA Housing and Affordability subcommittee

### **Upcoming schedule and events**

- May 12, Assemblymember Kevin McCarty will host a town hall on "Debt-Free College"
- May 12-14, [Amgen tour](#) will take place in Sacramento
- May 13, [What Can I Do How to Get Engaged](#) hosted by Assemblymember Kevin McCarty
- May 15, deadline to take [City survey](#) on the next police chief
- May 18, [Midtown Love](#)
- May 16, City Council meeting
- May 20, [Save the Elms Program](#) training
- May 21, [Sunday Street](#)
- May 22, Marijuana Stakeholder Meeting
- May 23, City Council meeting (City budget discussion is planned for the agenda)
- May 25, Planning Commission meeting (28<sup>th</sup> and J stand-alone parking lot is scheduled to be on the agenda)
- May 25, [Community open house](#) for the proposed mixed-use project at 17<sup>th</sup> and S streets
- May 26, Sacramento Neighborhood Coalition meeting
- May 30, City Council meeting
- June 6, MNA Affordable housing committee meeting
- June 6, City council meeting
- June 8, Planning commission meeting
- June 13, City council meeting
- June 14, MNA monthly Board of Directors meeting