

**MIDTOWN NEIGHBORHOOD ASSOCIATION (MNA)**  
**Regularly Scheduled Board Meeting Minutes**  
**January 11, 2017**

**Board Members present:** Angela Tillotson (Chair), Danny Yost (Vice Chair), Matthew Piner (Immediate Past Chair), Bill Rothwell (Treasurer), Betsy Rothwell (Secretary), Caitlin Maple, Louis Mirante, Jessica Sorenson, Marshall Stetson, Natalie Vicencia, and Esteban Heredia.

**Excused:** Tim Schmelzer.

**Absent:** Ed Donaghy.

Meeting held at Midtown Association office at 919 20th Street and called to order by Chair Angela Tillotson, at 6:15 p.m. Brief introductions were completed.

**COMMUNITY PARTNER UPDATES**

The Sacramento Police Dept., Sacramento Fire Department, Assemblymember McCarty's office, and Councilmember Steve Hansen's Office gave updates. Caltrans presented on the Cap City Freeway Project, and Midtown Association gave updates on their expanded boundaries. See <http://www.midtownsac.org/community-updates/january-2017-community-updates> for more details.

**BOARD BUSINESS**

**Consent Calendar**

A motion to approve the Consent Calendar, which includes the December Board Meeting Minutes, and the Treasurer's report was made by Danny Yost and unanimously approved by voice vote.

**DISCUSSION & INFORMATIONAL ITEMS**

❖ **Strategic Plan and Bylaws committee update**

The Bylaw committee (Ange, Danny, Louis, Bill and Betsy) met on Saturday, January 7, 2017, at Danny's house to begin work on revising MNA's current bylaws. The committee completed a draft copy of the following Articles and Sections of the bylaws; Name and Purpose, Goals, Boundaries, Membership, Dues and Governing Board. The next committee workgroup meeting will focus on Officers and Board Members, along with discussing term limits and alternating election years of service. Once completed, the final document will be presented to the Board for review and discussion.

❖ **2017 Events Calendar update**

Due to meeting time constraints, Jessi Sorenson, MNA Events Coordinator, agreed to send an email to board members with an update of potential events for the 2017 calendar year.

**ACTION ITEMS**

❖ **Board Expectations/Conflicts of Interest**

Angela shared the proposed Board Expectations/Conflict of Interest document (attachment 4) that covers Duty of Care, Duty of Loyalty, Ethical Standards, Professional Conduct, and Code of Civility. The document is especially important for

new Board Members to ensure they have an understanding of expectations for MNA board members before making a commitment to serve. **After questions, Danny moved to table Board Expectation to next meeting to give the board more time to review. Motion carried by unanimous voice vote.**

❖ **Elections update, timeline, and application (attachment 5)**

Danny presented the 2017 elections and policies & procedures amendments to the current bylaws.

**Amended Schedule:**

- February 10-28: Online application for board of directors accepted. NO nominations.
- March 6-31: Elections held online.
- Beginning of April: Results announced.
- April 12: New board of directors seated.

**Amended Board of Directors Application**

- Basic information: Name, Address, Phone and Email. Only Applicant's Name will be published online.
- Must agree to the Code of Civility and BOD Expectations-requirement to serve on MNA Board.
- A 100-word statement of why the applicant wants to join the Board to be published online when received.
- Applicants must be Members in good standing.
- Applications must be received before the application deadline.

**Vice-chair Yost made a Motion to approve 2017 elections policies and procedures with two amendments [(1) board application schedule is February 10-28; (2) Elections will be held online and by paper ballot.] Motion carried by unanimous voice vote.**

❖ **Heilbron House (attachment 7)**

Angela reported on the historic Heilbron House, located at 708 O Street, and owned by the California Department of General Services. DGS prepared a Notice of Preparation to consider either demolishing or moving the structure. Steve Hansen's office and Preservation Sacramento have gathered community support to protect this significant Sacramento landmark and asked MNA for support.

**Louis made a Motion to write a letter to the Department of General Services to indicate MNA wants to preserve the Historic Heilbron House or relocate the house to another location. Motion carried by unanimous voice vote.**

**BOARD COMMENTS:**

**Angela shared:**

- Aaron Ward has moved to a new brokerage firm outside of MNA's boundaries and has tendered his resignation with regret.
- The Transportation Development Impact Letter was well received. We are waiting for other neighborhoods to co-sign.

**Chair Angela Tillotson, chair adjourned the meeting at 8:35 p.m.**